

Class Requirements for History 107
World History
Mrs. Yvonne Anderson

I. Reading:

1. Text: Albert Craig. The Heritage of World Civilizations
2. Study Guides for History 107

II. Quizzes:

There will be six quizzes covering both the text and the lecture material. Each will be worth 50 points. Students who are ill or have transportation problems must phone the instructor at (760) 744-1150 ext. 2753 by the exam time to arrange a make-up. The Make-up Exam must be taken the first office hour possible after the in-class exam. Otherwise, students not taking the quiz at the scheduled time will have 10 points deducted. No exceptions!

No electronic dictionaries or other devices are allowed when taking the quizzes.

III. Research Paper:

A seven-to-ten page research paper is required. These must be typewritten, double-spaced, and follow the guideline in the Study Guides for History 107 starting on page 45. At least five sources must be consulted and cited. If you only use five sources, no more than three of those five may be internet sources. Papers that are not properly documented will receive ZERO (0) POINTS!

Topics for this paper may be chosen from the questions in the Study Guides. If you choose a different topic, please check with the instructor.

After six weeks into the semester, on _____, students must submit their topic choice. After eight weeks, on _____, students must submit a tentative list of sources to be used. At any point during the semester, students may submit a rough draft to the instructor for a check.

The final paper will be due on _____. Late papers will not be accepted. Please do not even ask! (*see next page). The paper is worth 50 points.

mail completed papers to Yvonne Anderson, Department of History, Economics & Political Science, Palomar College, 1140 W. Mission Rd., San Marcos, CA 92069-1487. As long as the envelope is postmarked by the due date and received within seven days of that postmark, it will be accepted. (Expect the Post Office to close at 5pm.) Be sure sufficient postage is on the envelope. (Do not send your paper via e-mail). However, mind the risk involved in this option! If a paper gets "devoured" and/or lost in the system, a replacement will not be accepted.

IV. Quiz Schedule:

Study Guide #1=	Quiz #1
Study Guide #2	= Quiz #2
Study Guide #3	= Quiz #3
Study Guide #4	= Quiz #4
Study Guide #5	= Quiz #5
Study Guide #6	= Quiz #6

V. Grading:

Quizzes=50 points possible	Total points possible (inc. paper) = 350
Minimum needed for an A = 45	Minimum needed for an A = 315
Minimum needed for a B = 40	Minimum needed for a B = 280
Minimum needed for a C = 35	Minimum needed for a C = 245
Minimum needed for a D = 30	Minimum needed for a D = 210

VI. Attendance:

Students are expected to attend class and participate in class discussions. Each student will be responsible for signing the roll sheet for himself or herself each class period. Good attendance *may* result in up to 5 bonus points if all course work has been completed and submitted on schedule.

VII. Miscellaneous:

Office: P-17 N
Phone: (760) 744-1150 ext. 2753
e-mail: johnnyvonne@cox.net

Office Hours: Monday-Wednesday-Friday 9:00-10:00AM
Tuesday-Thursday 9:30-11:00AM
(or afternoons by arrangement)

Please turn off your cell phone after entering the classroom!!